

Submit a privacy request



Loan # (if applicable)	Email	
First and last name	Birthdate	
Address line 1	Phone	
Address line 2	Last 4 of SSN (if applicable)	
City	State	Zip

Fields with an asterisk (*) are required.

How would you like for us to deliver a response to your request?*

☐ Electronic ☐ Mail

Select one option that best defines your current relationship with Guild Mortgage.*

☐ Submitted information to determine loan eligibility ☐ Started an application but didn't submit it
☐ Submitted an application ☐ Active loan servicing customer ☐ Employee/former employee
☐ B2B contact (Please list the employer: _____) ☐ Job applicant ☐ Not sure

Select your request type by choosing at least one option.*

Request to know:

- ☐ What specific pieces of your personal information have been collected. (Note: If selected, you may be required to provide additional proof of identification before a response will be provided.)
- ☐ What categories of your personal information have been collected. This includes the sources from which that information was collected and the third parties that we disclosed it to.

Request to delete:

- ☐ Request to delete your personal information. (Note: You will be required to separately confirm that you want your personal information deleted before your request will be processed.)

Request to correct:

- ☐ Request to correct your personal information.

Please identify the personal information to be corrected and enclose any supporting documentation necessary to verify your request.*

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Fields with an asterisk (*) are required.

Select your request certification type.*

- ☐ **Option 1** - I certify that I am making this request on my own behalf and that I am a resident of the State of California, Minnesota, or Oregon.

Please enclose proof of identification, which may include one copy of your driver's license, passport or state identification card. You may redact the driver's license number at your discretion.

- ☐ **Option 2** - I certify that I am a third-party agent authorized to make this request on behalf of the above-named individual. By making this request, I understand and acknowledge that proof of authorization AND identity verification is required to submit this form. Proof of authority can include power of attorney or written authorization.

Please enclose written permission signed by the individual authorizing you to make this request on his/her behalf and proof of the individual's identification.

Agent first and last name* _____

Email _____

Phone _____

Agent company name _____

Address line 1* _____

Address line 2 _____

Agent city* _____

Agent state* _____ Agent zip code* _____

☐

I declare, under the penalty of perjury, that the information I have provided is accurate and complete to the best of my knowledge.*

California, Minnesota, and Oregon residents only - California, Minnesota, and Oregon allows their residents to request to know more about how a business treats their personal information, to request to correct their personal information, and, in certain cases, to request to delete that personal information. A business may not disclose or delete a consumer's personal information if that information was collected, processed, or disclosed pursuant to the federal Gramm-Leach-Bliley Act, the California Financial Information Privacy Act, or other federal and state laws. Additionally, residents are limited to no more than two (2) requests within any 12-month period. Other exceptions may apply and therefore impact whether or not a business must disclose or delete personal information upon request.

Please note that Guild Mortgage Company does not and will not sell your personal information.

Mail to:

Guild Mortgage Company, Attn: Compliance Department, 5887 Copley Drive, San Diego, CA 92111